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Student Information

First Name:

Last Name:

Grade:

Start Date:

End Date:

Excuse Type	Time (If Applicable)
Absent	
Late	Time:
Early Excusal	Time:

Reason: The State law requires an explanation from the parent in each case of absence or lateness. Kindly state the reason below. (Response must be at least 3 characters in length).

Signature of Parent/Guardian: _____ **Date:**

A Parent or Guardian signature is **required** for the Absence/Excuse Form to be considered valid. You are virtually signing this document. Please note that this digital signature box is provided in lieu of your actual signature

Excused - Unexcused - Unlawful

Please complete, sign and return this to the Building Secretary within 3 days after your student returns to school to prevent the absences from being designated as unlawful.

Three (3) or more consecutive days absent requires a doctor's note in addition to this signed form in order for the absences to be considered "excused".